

Special Meetings of Scrutiny Programme Committee

Gypsy & Traveller Site Provision – Review of Process

1. Purpose:

- To review the process adopted to date and seek assurance on quality
- To identify any learning points as appropriate and recommend any changes for the future

2. Key Question:

Was the process, leading up to the report to Council on 21 October 2013, robust?

3. Timetable of Work:

Meeting		Purpose	Attending
1.	20 Feb	<ul style="list-style-type: none"> • Overview of Gypsy Traveller Site Search - report giving chronology of process and legal framework. 	<ul style="list-style-type: none"> • Jack Straw (Chief Executive) • Reena Owen (Corporate Director) • Emyr Jones (Planning Services) • Patrick Arran (Legal Services)
2.	6 Mar	<ul style="list-style-type: none"> • Criteria for Site Selection / Explanation of Site Sieve Process 	<ul style="list-style-type: none"> • Reena Owen (Corporate Director) • Emyr Jones (Planning Services) • Dave Turner (Estates)
3.	3 Apr	<ul style="list-style-type: none"> • Consultation Process / Outcomes, Senior Officer Panel / Executive Board Reviews - copy of reports to Council / Cabinet, consultation feedback, reference to role of Senior Officer Panel and Executive Board 	<ul style="list-style-type: none"> • Reena Owen (Corporate Director) • Patrick Arran (Legal Services)
		<ul style="list-style-type: none"> • To deal with outstanding queries from officer evidence 	
4.	23 Apr	<ul style="list-style-type: none"> • Evidence from members of the public / other councillors (1) 	<ul style="list-style-type: none"> • Tony Beddow • Keith Jones • Cllr Uta Clay • Cllr Penny Matthews
5.	27 May	<ul style="list-style-type: none"> • Evidence from members of the public / other councillors (2) 	<ul style="list-style-type: none"> • Cllr Jennifer Raynor • Hilary & Tom Jenkins • Phillip Robins • Lawrence Bailey

Further meetings to be arranged. Committee to consider:

- evidence from other sources
- analysis of evidence / conclusions